

# **Lincoln Lynx Alumni Association Board Meeting**

**January 20, 2018 – University House - 12 p.m.**

**Pending Approval**

**Members/guests attending (22):** *President Dr. Jack McKay '57, Previous President/Scholarship/Website Chair Monica Fosmire Weber '73, Financial Secretary Steve LaVergne '60, Treasurer/Class Rep Lynne Emmons '72, Recording Secretary/Website Committee Judy Roe '64, Database Chairperson/All Class Luncheon Liaison/Class Rep Linda Strock '62, Totem II Assistant Editor Sandy Smith '57, Totem II Editor/All Class Luncheon co-chair Jackie King '66, Merchandise Chair Beverly Washroom '57, Class Rep Don Ford '49, presenter Jerry Bacon '57, **presenter/new LHS Principal Ruth Medsker**, Class Rep Mary Johnson '40, Class Rep Jean Wren '43, Scholarship/Financial Audits Monika Lirio '79, Class Rep Jeff Taylor '79, Class Rep Michael Schrage '78, Class Rep James Raptis '80, Class Rep Tom Rankins '73, Class Rep Tracey Shimek '78, **Superintendent of Seattle Public Schools Dr. Larry Nyland (his father is from the LHS class of '38).***

## **A. Welcome and Pledge –Mary Johnson, '40**

## **B. Purpose of the LLAA Board meeting of January 20, 2018**

Meet the new Lincoln High School principal – Ruth Medsker  
Approve LLAA officers and Chairs  
Approve the first reading of the 2018 operating and scholarship budgets  
Establish Task Force Committees on Recruitment and Special Projects  
Approve the plans for the Annual Luncheon

## **C. Introduction of Ruth Medsker (new LHS Principal) and Presentation – Don**

**Ford, '49** Reviewed her background by listing her experiences and interests: teacher, special education, principal of West Seattle. Don noted her connection to the LLAA Lynx: West Seattle's mascot is also a member of the cat family, The Wild Cat.

During her presentation, Ruth showed a video pertaining to 'What is 21<sup>st</sup> century education learning?'.

[Click here for Ruth's complete "Rebuilding Lincoln" presentation.](#)

There will be more meetings such as the one at Hamilton on January 29<sup>th</sup>.

## **D. Approval of Officers, Executive Committee and Standing Chairs**

Jackie made the motion to approve and the motion was seconded and approved.

## **E. Consent Agenda Items: (click here for Jack's pre-meeting Agenda and Attachments)**

1. Approval of the Minutes of October 2017
2. Class Representatives' Reports
3. LLAA Audit for 2015-16 Lynne '73
4. Membership Report – Steve LaVergne
5. Treasurer's Report – Lynne Emmons: Moved to discussion
6. Merchandise Report – Bev Washburn
7. Totem II Winter 2018 Edition – Jackie King
8. Future Use of Video Meetings – Jack McKay
9. LLAA Summary Notes – Jack McKay.
10. President's duties – Jack McKay
11. LLAA "Thank You" card
12. Postcard Mailing to Promote LLAA - Jackie.: Moved to discussion.

13. **Seattle Schools Hall of Athletic Fame Award – Steve L.:** Moved to discussion.
14. **Motion to approve and accept the amended Consent Agenda:** No formal motion.

## **F. Discussion Items**

1. **Update on filling vacancies for chairs and members:** Not discussed here.
2. **Update on LLAA website navigation—Judy and Monica** The proposal for the website guide was presented. Cost for implementing the guide on the website would be about 1 hour of Handmade Design (HMD) effort. The cost is being reduced by giving HMD a working prototype and the HTML coding. The motion to approve was made by Don Ford and seconded and approved.
3. **Recruitment and Retention Task Force - Jack** He asked “How to improve recruitment?” He requested help for this task force and told volunteers to talk with him after the meeting. With regards to increasing membership, Lynne suggested sending an email to non-members with a Totem II attached so they can see one of the benefits of being a member of LLAA.
4. **All Class Luncheon – Jackie King '67 and Barbara Repanich '67** The luncheon is on Saturday June 9<sup>th</sup> from 10:30-3:00 at the Nile Shrine Center in Mountlake Terrace. The rental fee for the Nile Shrine Center is \$1000.

The theme is “Fast Times at Lincoln High” and in keeping with the theme there will be a display of classic cars. The master of ceremonies is Ned Daniels '67, a Shriner. Also they plan: a slide show, background 60's music, silent auction, display of memorabilia, and two closed bars. They estimate 275 will attend this year (264 attended last year). The Nile is probably providing golf carts for the shuttle from the parking lot however Jackie has a backup plan. The menu is similar to last year but the popular berry cobbler which was missed last year is returning.

The All Class Luncheon committee recommended a price of \$32 with a \$5 late fee (cut-off date May 29<sup>th</sup>). The motion to approve this recommendation was made by Don Ford, seconded, and approved.

Secondly and later, Jackie sought approval for the funds to send a post card mailing to advertise the luncheon on one side of the card and to include LLAA signup form on the other side. The plan is to send the post cards to member types 'FRMR', 'TMP', and 'MBR'. The motion was made by Monica, seconded, and approved. More details about this post card mailing will be discussed at the Executive Committee meeting 10A.M., February 24<sup>th</sup>.

Jackie wants the website committee to ask Handmade Designs if they can change the website so even non-members can make event payments with PayPal.

The All Class Luncheon committee meets next on February 3rd.

5. **Regular Projects for 2018 – Jack McKay** See page 16 of the agenda from Jack: [\(click here for Jack's pre-meeting Agenda and Attachments\)](#)

He reviewed the chart. Jackie requested one change: add her name to “Communication with Class Representatives”.

6. **Lincoln High School Remodeling Update – Jerry Bacon** See also pages 16-17 of the agenda from Jack.

Steve Moore and Roxanne Yahya are Jerry's primary contacts. They are part of the Heery International company which is managing the construction. Jerry plans to contact Steve or Roxanne each month to gather updates. Lydig Construction is the general contractor. The architectural firm is Bassetti.

The Alumni Room which is about 10'x15' will be located on the second floor and there will be a display case nearby. Jerry is not sure about the size of this display case. Monica added there will be trophy cases outside the gym.

*Jerry emphasized that communications from LLAA regarding concepts for inclusion in the remodel must be done by **March 2018**.* He does not want LLAA to cause any change orders since change orders are very costly

Suggestions include: stairwell banner, memorial bricks (they could be in a wall and not necessarily pavers in a walk way), mural (could be made by students in art classes as a competition), special features of the "old" school such as the cupped stairs.

## **7. 2018 Special Projects of the LLAA -Jack**

### **a. Initial Consideration of the special projects**

### **b. Task Force on LHS Alumni Involvement in the Reopening of LHS**

Jack needs a group of people to select things to do in the new high school and told volunteers to talk with him after the meeting. Monica Weber will also be part of this task force.

### **c. Projects and ideas for LLAA involvement** There was a discussion about hosting a retreat with lunch for the class reps to provide training in their various duties.

Monica's experience has shown they especially need training in how to do emails and how to update alumni data. Monika Lirio suggested identifying a technical focal since many class reps find their tasks challenging. Don Ford emphasized the need to cut through the ice and show them in detail how to do the tasks. Sandy cautioned everyone: the last retreat had the attendance of 2 class reps.

## **8. 2018 Operating and Scholarship Budget/Treasurer's Report—Lynne**

see also pages 21-24 of Jack's agenda...[\(click here for Jack's pre-meeting Agenda and Attachments\)](#)

A CD was renewed in December for 15 months at 1.25% with maturity March 1, 2019 and the ***Treasurer and LLAA need to remember to decide what to do with the CD before this date.***

The scholarship money at Heritage Bank is an annuity which is not federally-insured and is not as safe a place for our money as perhaps someplace else. We need to discuss action on this annuity before it expires July 1, 2018.

The QuickBooks program version that the Treasurer has will not be supported after May. Lynne will purchase QuickBooks 2018 for \$50 through TechSoup (non-profit discount). She currently has 2015.

McAfee Antivirus on her computer expires soon. She can get Norton for \$14 within her existing budget.

She is preparing the non-profit tax return during the next month.

There is, according to Key Bank, too much (\$50,000) in the checking account. Some of the money (\$20,000 from scholarships and \$20,000 from operating funds) should be moved to a savings account with Monica and Lynne as signers. Lynne must have a signed form showing approval from a LLAA officer. Lynne plans to draft the letter then, after Jack, the President, signs the letter, give it to Key Bank. Lynne made the motion to approve setup of the LLAA savings account, motion was seconded, approved.

**Proposed 2018 budget:** a few of the more notable changes (compared to 2017 budget):

**Revenue and Income Totals:** each decreased from \$52,200 to \$51,355

**Expenses:** Scholarship: decreased from \$32,651 to \$26,800  
Membership Services: increased from \$9,597 to \$10,255  
Totem II: increased from \$9,876 to \$10,515  
Administration: decreased from \$4,289 to \$3,785

Lynne made the motion to approve the 2018 budget, motion was seconded, approved.

9. **Seattle Schools Hall of Athletic Fame-Steve LaVergne** (see also page 10 of Jack's agenda) The banquet (this is the second year), which costs \$100 per attendee, occurs on February 15<sup>th</sup>. Steve heard that one LHS alumni may be honored this year: possibly Donald Coryell '42. Unfortunately, we could not find current contact information for the Coryell family. Later, Steve provided this information: two honorees this year are skier Debbie Armstrong and Husky wide receiver Mario Bailey.

**Nominees for 2019 are due by May 1<sup>st</sup>, 2018.** Anyone can submit a nomination and not just alumni. The eligibility standards are on their website. Steve noted that more than individual players are eligible. Coaches and teams are eligible. For example, the Lynx basketball team that won state championship in 1956 and 1957 could be nominated.

Criteria: [http://spsathletichalloffame.org/about.htm#xl\\_criteria](http://spsathletichalloffame.org/about.htm#xl_criteria)

Signup: <http://spsathletichalloffame.org>

## 10. **Evaluation of the January 20, 2018, Regular Board Meeting**

Include the go around of class reps (Monica)

Circle arrangement of chairs is preferred (Beverly Washburn)

Continue the coffee and pastries (**thanks to Beverly Washburn!**)

*Next meeting*

Review task force recommendations

Strategies for recruiting and keeping class reps and getting more articles for Totem II

Plans for a retreat (including any interested alumni and not only class reps) with lunch and training

Plans for a technical focal

*Minutes respectfully submitted,*

*Judy Armstrong Roe '64, Recording Secretary*