



LINCOLN LYNX ALUMNI ASSOCIATION

BOARD MEETING MINUTES

Saturday January 21, 2023, 10 am (ZOOM)

ATTENDEES (13): *Co-President Jackie King '67; Co-President, Class Rep, Totem II Editor Monica Weber '73; Vice President Suzanne Lundquist '63; Class Rep, Treasurer Lynne Emmons '72; Financial Secretary Steve LaVergne '60; Recording Secretary, Website Chair, Scholarship Scribe Judy Roe '64; Class Rep, All Class Luncheon Liaison, Database Chair Linda Strock '62; Class Rep, Scholarship Committee Chair Monika Lirio '79; By-Laws Committee Don Ford '49; Class Rep Dixie Hughes '57; Merchandise Committee Co-Chair Bev Washburn '57; member Sandy Smith '57; Class Rep, Historian/Archivist Verna Rossevelt '66. There was a quorum of at least 10 Board members.*

- I. **Welcome**
- II. **Motion to Approve LLA Board Meeting Minutes of November 19, 2022 made by Monica Weber seconded by Steve LaVergne. PASSED.**
- III. **Motion to Approve Board and Standing Chairs (Appointed by President) made by Lynne Emmons seconded by Suzanne Lundquist. PASSED.**
 Steve LaVergne '60, Financial Secretary
 Judy Armstrong Roe '64, Recording Secretary (Officer), Website Chair
 Monica Fosmire Weber '73, Totem II Editor
 Monika Aiken Lirio '79, Scholarship Chair (Member-At-Large Exec. Committee)
 Linda Ungar Strock '62, Database Chair, Luncheon Liaison (Member-At-Large Exec Committee)
 Verna Sorlie Rossevelt '66, Historian/Archivist
 Jan Trokey Gerk '74, Merchandise Co-Chair
 Bev Anderson Washburn '57, Merchandise Co-Chair
- IV. **Motion to Approve LLA Meeting Calendar for 2023 made by Monika Lirio seconded by Linda Strock. PASSED.**
Calendar: Feb. 18, Mar 18, Apr 22, May 20, (June 10 luncheon), June 17, Sept. 16, Oct. 21 Annual Business Meeting (elect President), Nov 18.
- V. **Reports**
 - A. **Class Reps**
 - i. Don Ford (former class rep) visited a classmate in assisted living. Don has an article for the next issue of Totem II.
 - ii. Verna Rossevelt intends to start the class of '66 quarterly luncheons again. During the '66 class reunion last year, they conducted a silent auction. Verna created thank you notes for those who had contributed items.
 - iii. Monica Weber continues to prepare for the class of '73 50th reunion. She is designing a postcard that features an image of the cover of their senior year annual. She intends to use the bulk mail permit (available at Bitter Lake Post Office).
 - iv. Lynne Emmons invited everyone to an upcoming Lincoln High basketball game. Her husband is one of the referees. She went with friends recently

to Northlake Tavern and Pizza that is closing the end of January to be remodeled and taken over by a different owner, Big Mario's Pizza.

- v. Monika Lirio has been seeking alumni who may wish to be more involved. Julie Christensen Pool '81 seems to be the most interested. Classmate Mark Shotwell is engaged to marry again. His former wife Elisa Shotwell '79 passed away a few years ago.
- vi. Linda Strock mentioned their 60th class reunion was successful. She lamented that her class of '62 has lost 179 classmates.
- vii. Dixie Hughes' class has met annually at Edmonds Park for 3 years. Some are asking for a different venue so Dixie is going to send an email to request suggestions.
- viii. Sandy Smith reported to the Board that the class of '57 will meet this spring, probably in March.

- B. Membership – Steve LaVergne:** there are 1,096 members and 47 life memberships. A few years ago Steve proposed “standards” for granting lifetime memberships, however the proposal was not adopted. There was a recent donation of \$1,000 from Nancy Sandbloom '49, age 91. The Board decided to consider her for lifetime membership. The money was a distribution from her IRA (no home address provided).

Motion to Approve granting Nancy Turnquist Sandbloom (class of '49) LLAA lifetime membership and allocate all \$1,000 to the Scholarship Fund made by Lynne Emmons seconded by Steve LaVergne. PASSED.

Judy Roe (Scholarship Scribe) is to send her a thank you note and tell her that the LLAA Board has granted her LLAA life membership. Later, Judy Roe confirmed the home address in the LLAA database is correct. Pam Dore, Nancy Sandbloom's daughter, is the contact person handling her mother's affairs.

- C. Scholarship Donations – Judy Roe:** during November, 14 thank you notes were sent representing donations of \$905. During December, there were 30 thank you notes sent representing donations of \$2,539.56. A total of 242 thank you notes were sent in 2022 (281 thank you notes were sent during 2021).
- D. Merchandise – Bev Washburn:** plans to order something new and she prefers to focus on one item. Several suggested ordering a clothing item such as vest, sweatshirt, or shirt. Monica Weber may feature photos of the merchandise in the Totem II though ordering (to maintain non-profit status) must be confined to the LLAA events. This restriction could be used as a way to promote event attendance: come to the event if you wish to purchase LLAA merchandise.
- E. Historian/Archivist – Verna Rossevelt:** [\(click here for report\)](#) Verna will send the url for the LHS newspaper, “Lincoln Log”, to the Board.
- F. Totem II – Monica Weber:** reminded the Board the **deadline** for providing articles for the next issue of Totem II is **March 5th**. It will be published during April.

- VI. **All Class Luncheon – Linda Strock and Suzanne Lundquist:** alumni will be responsible for reserving their own hotel rooms this year. Linda Strock has found it is easier to ask individuals to do the work for specific items (such as decorations, silent auction, brochures, registration) than trying to convince and train one of the classes to do all the work.
- A. Theme: “Those Were the Days”**
- B. Pricing: Pre-registration - \$38 check; \$40 online (to cover PayPal fee); \$45 after May 31st and at the door.** These prices are based on the prices charged by the Nile last year. Linda has not been able to meet with new contact Robin Montgomery and the 2023 menu prices have not been provided. NW Signatures is no longer the caterer. Linda Strock intends to go to Nile Shrine Center this week.
- Improvement is being planned for the way payments are entered. There needs to be a focus on differentiating between payments for dues, event registration, auction sales, and merchandise specifically for credit card sales. One suggestion is to indicate ‘M’ if merchandise, ‘A’ if auction, ‘L’ if luncheon registration, and ‘D’ if the payment is for membership dues. Jackie King indicated a summary sheet of payments for those receiving monies at the event will also be created (they forgot to do the summary for 2022 payments).
- C. No checking COVID cards – will meet WA state guidelines at time of luncheon**
- D. Artwork and posting on web/email members by end of February:** Jackie King will discuss possible ideas for luncheon artwork with Monica Weber. Jackie King has created the brochures for previous luncheons and Linda Strock expressed gratitude.
- VII. **Presentation of Financial Statements, 2023 Budget – Lynne Emmons:**
During the January 14th Executive Committee meeting there was a discussion about the need for a second debit card (Lynne Emmons has one) to be given to Financial Secretary, Steve LaVergne, who handles for instance the LLAA P.O. Box payments. There will be three signers on the account: Monica Weber, Steve LaVergne, and Lynne Emmons who plan to meet at Key Bank in Lynnwood on 1/24/23 at 4:30 to finalize getting a debit card for Steve Lavergne.
- A. Motion to Approve November & December 2022 Financials made by Monika Lirio seconded by Verna Rossevelt. PASSED.**
The “Net Income” for the year was about \$10,000 partly due to reducing costs: the number of Totem II newspaper went from 3 to 2 issues per year.
- B. Review 2023 Budget – Lynne Emmons:** after review by the Executive Committee, there were adjustments made to the budget to include an additional \$2,000 for a luncheon/membership postcard mailing and an increase to expected Totem II costs. The budget shows \$20,000 for scholarship awards but the Scholarship Committee advised this to be tentative depending on how many applicants are approved. There is money in operating funds that can be moved to scholarship funds later.
- C. Motion to Approve 2023 Budget made by Monica Weber seconded by Steve LaVergne. PASSED.**
- D. Date set by annual Financial Review Committee for 2022 books - Suzanne, Monika & Lynne:** will meet on Sunday February 12th at Lynne Emmons’ house for the LLAA annual audit review and pizza.
- VIII. **Report on [2023 Scholarship Guidelines](#) and [2023 Scholarship Application](#) – Monika Lirio**
- A. Note major changes for 2023**

- i. **Scholarship Deadline – April 15:** the May 1st deadline did not allow enough time to do all the tasks and they anticipate more applicants this year.
- ii. **One pool of applicants: both LHS graduates and lineal descendants**
- iii. **Number of scholarships to be awarded not identified:** the guidelines do however indicate that up to \$2,000 per approved applicant may be awarded to ensure the graduating senior knows the amounts to be granted are potentially substantial.
- iv. **Other:**
 - 1. The Scholarship Committee may meet at Monika Lirio's office on April 22nd (after the April 22nd LLAA Board Meeting) to review the applications.
 - 2. Judy Roe is to post the 2023 Scholarship Guidelines and the 2023 Scholarship Application Form to the website.
 - 3. The Committee believes they will have enough information, including the response to the essay question, to judge the applicants.

IX. **Postcard Mailing**

- A. **Combo Luncheon and Membership Registration:** Jackie King is going to ask Nancy Fox to modify the post card from the 2020 mailing.
- B. **Also announces new deadline for scholarship applications (April 15th)**
- C. **Propose USPS mailing to be sent to former members and TMP's (5,756) in WA state:** several ideas for reducing the number of postcards were discussed. A blast email from the LLAA website would possibly lead to spam blocking. Since we are notified if an email fails, we are now manually resending the failed emails from our own email accounts. This solution has already been done successfully after the last Totem II publication. Judy Roe also offered to send bulk emails via MailChimp upon request. Monica Weber suggested that only the classes between 1970-1981 get the postcard mailing. Jackie King is going to explore various suggestions to help stay within \$2,000 budget for the postcard mailing.

- X. **Updating the By-Laws:** the committee of Jackie King, Don Ford, Wally Green are making a little bit of headway in moving this project forward. They intend to rewrite and reformat the By-Laws and have developed an outline.

- XI. **Closing Remarks:** University House remains closed to outside meetings. Until an alternate venue (Jackie King is hoping for a single location) is found, the ZOOM meetings will continue. Jackie King suggested the two dates that probably should be face-to-face are April 22 (Scholarship Committee could meet following the Board Meeting) and October 21, the Annual Business Meeting and election of President.

Jackie King announced she will not run for President again but she would continue in some other support role such as editing the Totem II newspaper. There was a suggestion that possibly Monica Weber would run for President especially if Jackie King helps with the Totem II .

SAVE THE DATE FOR NEXT BOARD MEETING: Saturday, February 18th at 10AM via ZOOM

Respectfully submitted,

Judy Roe '64, LLAA Recording Secretary