

LINCOLN LYNX ALUMNI ASSOCIATION

BOARD MEETING MINUTES

Saturday, April 23, 2022 10:00 via Zoom

Pending Approval

ATTENDEES (12): *Co-President Jackie King '67; Vice President, Paver and Luncheon Committee Suzanne Lundquist '63; Financial Secretary Steve LaVergne '60; Recording Secretary, Website Chair, Database Backup, Scholarship Scribe Judy Roe '64; Class Rep, All Class Luncheon Liaison, Database Chair Linda Strock '62; Class Rep James Raptis '80; Class Rep Cheryl Brush '77; Class Rep, Treasurer Lynne Emmons '72; Scholarship Committee Chair, Class Co-Rep Monika Lirio '79; Class Co-Rep Jeff Taylor '79; Class Rep Dixie Hughes '57; Former Class Rep Don Ford '49. There was a quorum of at least 10 Board members.*

I. Welcome!

II. Motion to Approve Minutes

Motion to Approve LLA Board Meeting Minutes of March 19, 2022 made by Linda Strock seconded by Steve LaVergne. PASSED

III. Reports

a. Class Reps

- James Raptis attended Seattle high school track events recently. One LHS girl placed 1st in one event and 2nd in another track event. He is helping Beverly Washburn, who injured her back in a fall, come home this weekend after a stay in a rehab center. They are going to eat at Dicks on the way to her home.
- Lynne Emmons and a classmate are busy updating email addresses for the class of '72 in preparation for sending out an email to advertise their August 27th dinner reunion at the Shoreline Elks. The dinner will be catered by [Brileys BBQ](#).
- Cheryl Brush, class of '77, is meeting this week with classmates to plan their 45th reunion.
- Dixie Hughes class of '57 has sent out an email to see how many can attend their 65th reunion that will be September 15th at Edmonds City Park.

b. Membership – Steve LaVergne/Jackie King: The current count of paid members is 1071 not including “lifers”. Jackie sent reminders (161 emails and 40 letters) to the members with membership expiration dates between end of February and the end of June.

c. Scribe – Scholarship Donations – Judy Roe: The number of donations during March was 29 for a total of \$1240 with these donations ranging from \$5 to \$100. The \$1240 is a little below the budgeted amount, \$1500.

d. Historian/Archivist – Verna Rossevelt: No report. The Board expressed appreciation for the \$300 payment that Verna is making each month to cover storage costs.

e. Pavers – Sandy Smith: Steve LaVergne has about 16 paver orders to give to Sandy and Suzanne (Paver Committee).

f. Merchandise – Merry Pritchard: Jackie King reported for Merry. A list of upcoming reunions was given to Merry who intends to call their merchandise supplier to order the items that could be sold at various LLA events.

- g. Scholarship Committee – Monika Lirio:** Received the first two applications. She invited Board members to help with reviewing scholarship applications on Saturday 10AM, May 7th, in her office which is located at Fremont Dock Company 3500 1st Ave NW Seattle 98107. There is free parking. Girl Scout cookies will be provided.

Suzanne Lundquist will report for Monika Lirio at the next Board meeting.

IV. All Class Luncheon (June 4th “Don’t Count the Years...Count the Memories”) – Linda Stroock and Suzanne Lundquist:

- a. Luncheon Report:** Suzanne reported that since there are just a few donations for the Silent Auction the Committee plans to send an email to the Class Reps to request more donations of moderate value (the expensive baskets do not bring a good price). [Marilyn Enloe](#) is managing the Silent Auction and while she does not have room to store every donation, she would appreciate receiving the completed donation form(s) with photo(s) of the items in advance ([click here](#)).

Jackie King is going to order the cookie envelopes for the cookies that will be ordered from LHS Associated Student Body President, Kion Eslamy. The cookies will be given out at the end of the luncheon as a thank you.

Kathy Bossert Bourg '66, who has a medical background, offered to check the vaccination status of attendees.

- b. Registered 24 @\$38 and 47 @ \$35 = 71 total:** There is a plan to send an email to the 47 who have tickets left over from the cancelled 2020 luncheon and tell them that the \$35 can be applied to this year’s luncheon. Some want their money given to the scholarship fund or to buy a luncheon ticket for someone else this year. There was a discussion if this could be done and remain consistent with the IRS requirements.

V. Totem II – Monica Weber

- a. New printer, feedback?** Sound Publishing gave notice (two weeks before going to press) that they would no longer be the printer for LLAA. Consequently the last issue of Totem II was printed by Pacific Publishing. While there still are problems with their printing Pacific Publishing is showing much more effort to communicate.

VI. Financial Statements – Lynne Emmons

Motion to Approve February 28, 2022 and March 31, 2022 Financial Statements made by Suzanne Lundquist and seconded by Linda Stroock. PASSED.

The CD with Key Bank matured in September but Lynne Emmons did not receive notice. Key Bank was planning to turn the money over to the state as “unclaimed” due to inactivity. Lynne is working with the bank to find out what has happened and, if possible, get them to reconsider. Early in April Steve LaVergne received a letter from Key Bank and plans to send the letter to Lynne Emmons. Lynne Emmons wishes to move LLAA money from Key Bank to another bank due to ongoing customer service issues.

A more recent version of QuickBooks (which could last for three years) was purchased at a reduced rate of \$78. This will show as computing expense.

VII. HMD Add PROMO CODE to the signup/renewing application forms and to the administration web pages – Jackie King/Judy Roe

- a. Ability to give out a promo code for a 1-year free membership
- b. Alumni would use the promo code 'FM1'
- c. The membership would have an expiration date of one year after signup
- d. The membership type would change from 'FREE' to 'Frmr' after expiration date
- e. The estimated cost for HMD to make this change is 2-3 hours@ \$96 (less 10% for non-profit) or \$180-\$300
- f. Only electronic copy of Totem II will be available for 'FREE' memberships
- g. All LLAA administrator functions/reports that key off of membership type will be revised to include the 'FREE' membership type
- h. LLAA administrators will be given the capability to add promo codes and activate/deactivate the promo codes
- i. Discussion/questions

Motion to Approve spending up to \$300 for HMD to add PROMO code to online signup and renewal forms, add PROMO code to database, add the new membership type 'FREE' to all LLAA administration screens/reports which utilize the membership type field, and add the capability (for LLAA administrators) to add/activate/deactivate PROMO codes made by Suzanne Lundquist and seconded by Linda Strock. **PASSED.**

VIII. LLAA & LHS Senior Engagement 2022 - Jackie King

- a. Due to the delay in being able to process "free memberships" as an on-line function, the flyer seems to be a "no-go". Not sure how long it will take HMD to make any changes, and who/when we could get info in front of seniors
- b. **Discuss Judy's suggestions:** The suggestion is to (with approval from LHS administration) have someone such as Monica Weber meet with the seniors and distribute a brochure which offers a free one-year membership. In order to help collect the signup forms contained in the brochures, it was also suggested that James Raptis be at the door (James agreed to do this). Judy Roe provided examples of the brochures to James, Monica, Jackie, and Verna. One [brochure](#) provides the opportunity to sign up for one-year free membership. The other [brochure](#) provides the opportunity for a free one-year membership and an engraved paver for \$75.

These brochures are tentative examples and are to be completed later by the team that will hand out the brochures and after there is a plan for distribution/collection.

Jackie will seek permission from LHS administration (Miste Chandler, Administrative Secretary) to determine if the plan to meet with seniors is feasible. Jackie wonders if the LHS office could collect the completed sign-up forms that are submitted by seniors later. She may talk with Monica Weber about the plan.

The last idea: offer the one-year free membership to all LHS seniors who submit a completed scholarship application form as a thank you for showing interest in LLAA. The information on the scholarship application form could be used to enter the senior into the LLAA database. There was no decision pertaining to this idea partly because the Scholarship Committee Chair had to leave early for a luncheon commitment.

IX. Miscellaneous Business

X. LLAA Board Meeting In Person: Edmonds Waterfront Center, Saturday May 21, 2022

- a. Room(s) available for rental (estimate was \$75 for non-profit but must verify)**
- b. Rental agreement needs to be completed and returned**
- c. Liability insurance?**
- d. Jackie King cannot conduct the May 21 meeting (Monica Weber? or Suzanne Lundquist?)**
- e. Need someone to take the lead on organizing the room rental, insurance, small treats**

There are various obstacles that make it difficult to find and rent a meeting room at a convenient location. Seattle libraries, for example, still have not opened up their rooms for meetings and Edmonds Waterfront Center requires liability insurance. No one in attendance objected to meeting again via ZOOM.

XI. Closing Remarks

MARK YOUR CALENDAR

NEXT MEETING Saturday, May 21, 2022 10AM Via ZOOM

Respectfully Submitted,

Judy Armstrong Roe '64, LLAA Recording Secretary