

# LINCOLN LYNX ALUMNI ASSOCIATION

## REVISED BOARD MEETING MINUTES

Saturday, June 25, 2022 10AM (Cressy Door, Shoreline)

**ATTENDEES (10):** *Co-President, Scholarship Committee, Class Rep, Totem II Chair, Database Backup* **Monica Weber '73**; *Vice President, Paver and Luncheon Committee* **Suzanne Lundquist '63**; *Treasurer, Class Rep* **Lynne Emmons, '72**; *Recording Secretary, Website Chair, Database Backup, Scholarship Scribe* **Judy Roe '64**; *Class Rep, All Class Luncheon Liaison, Database Chair* **Linda Strock '62**; *Class Rep, Co-Chair Merchandise* **Jan Gerk '74**; *Class Rep* **Wally Green '60**; *Archivist/Historian Chair, Class Rep* **Verna Rossevelt '66**; *Merchandise Co-Chair* **Beverly Washburn '57**; *Co-Class Rep, Scholarship Committee Chair* **Monika Lirio '79**. There was a quorum of at least 10 Board members.

### A. Call to Order!

1. Welcome, sign in, introductions
2. Flag Salute

**B. Adoption of the Agenda:** Revised by adding "Historian/Archivist" to Reports (D. 9), changing the presenter's name for Scholarship and LHS Awards Event to Monika Lirio (D. 6), and later adding 'Scribe' to Website/Promo Code (D. 5).

### C. Motion to Approve Minutes

**Motion to Approve LLAA Board Meeting Minutes of May 21, 2022 made by Linda Strock seconded by Monika Lirio. PASSED**

### D. Reports

#### 1. Class Reps

- a. Monica Weber:** Recognized the dedicated Class Rep Paul Antsen, '59 who passed away during June. Each year she plans a BBQ/Kegger at her house It is on August 20<sup>th</sup> this year.
- b. Monika Lirio:** The Shoreline Elks offers a great facility for reunions including a flat parking lot, bar, game room, and other rooms with lots of space and windows. Rental of their facility is possible because Board member Jeff Taylor is an Elk.
- c. Verna Rossevelt:** Their class reunion is October 20<sup>th</sup> at Ivar's Salmon House. LLAA merchandise will be available for sale and there will be a silent auction to raise money for the scholarship fund. Verna mentioned she has the digital files for each LHS graduation program and is willing to provide these files to class reps.
- d. Beverly Washburn:** James Raptis's (Class Rep '80 who lives near Beverly) wife has COVID. Her class is having a reunion at Edmonds Park September 15<sup>th</sup>. Cost of renting the space is about \$100. Her class puts a bucket on the table so classmates can throw in a donation to cover costs.
- e. Wally Green:** His class has been communicating and are undecided if they should have a reunion for their 63<sup>rd</sup> (next year) anniversary or wait for their 65<sup>th</sup>.
- f. Lynne Emmons:** Their 50<sup>th</sup> reunion is at the Shoreline Elks and will have a 70's disco theme. About 59 have signed up for this August 27<sup>th</sup> event. They are hoping for one hundred attendees.
- g. Suzanne Lundquist:** Several classmates have expressed interest in planning their 60<sup>th</sup> class reunion for next year. Eileen Little, for example, volunteered.

- h. **Linda Strock:** Notices were sent to her classmates to advertise their August 17<sup>th</sup> 60<sup>th</sup> reunion which will be at the Mountlake Nile Shriners. Minimum number required is 40 and 45 have already signed up. LLAA merchandise will be available for sale. They may have a game where classmates try to identify others in pictures from the 6<sup>th</sup> grade. Linda emphasized the need to have middle names for all classmates. Some of her notices went to the wrong person partly because she did not have a 'unique' name for the classmate.
    - i. **Jan Gerk:** Eight from her class attended the All Class Luncheon. As Merchandise Co-Chair, she has made arrangements to attend six upcoming LLAA class events.
2. **All Class Luncheon Report – Linda Strock** ([click here for full report](#))

There were 198 paid luncheons. Discussion revealed various lessons learned. Lynne Emmons suggested that she and Steve LaVergne be at the end of the registration line next year. She found it difficult to differentiate in PayPal between merchandise and auction sales and may next year tell each person with a PayPal square put a symbol such as 'A' or 'M' on each sale to differentiate between auction and merchandise items. Lynne also hopes to gather sales and membership payment information from Steve LaVergne, Marilyn Enloe, Jan Gerk, etc. before leaving on the day of the luncheon so there can be more specific and timely accounting next year.

One classmate arrived at the luncheon at 2:45PM and was upset about no food being available. She was given a refund. For future luncheons, it was suggested that the invitation include a note such as "food service will be available from noon to 1PM".

Linda Strock asked the Board to think about what to do with an auction item such as a time share (for anywhere in the world) that a classmate may be offering for a future silent auction.

Management at the Studio 6 Extended Stay (Motel 6), Mountlake Terrace changed hands and without notifying Linda Strock changed their policy with regards to reserved rooms. The new policy stated that for each reserved room which was not cancelled within 24 hours there would be a charge of \$108.86 therefore the cost for the 7 reserved rooms that were not cancelled = \$762.02 . Next year Linda will not reserve any rooms but instead identify the names and locations of several hotels in the area.

**Motion to Approve compensating Linda Strock the \$762.02 charged for the 7 reserved rooms at Studio 6 Extended Stay (Motel 6), Mountlake Terrace, made by Lynne Emmons seconded by Suzanne Lundquist. PASSED**

- a. **Auction – Suzanne Lundquist** All items sold except a large artwork which focused on the childhood friends of one alumnus. Marilyn Enloe once again did a fantastic job of both organizing and implementing the silent auction. The total brought in from the auction was \$2,038.

- b. Merchandise Sales – Bev Washburn** The most they ever sold at an event was about \$1800 so this year’s total of \$1468 was very good since attendance was just 200 classmates. One of the newest items that drew a lot of attention is a wine glass with LLAA insignia on the front.
3. **Membership – Steve LaVergne** (not present)
4. **Treasurer’s Report – Lynne Emmons**  
The discussion focused on the costs and income for the 2022 All Class Luncheon. Lynne mentioned the luncheon generated \$8798 income and \$8127 expenses. There was just enough to cover the additional \$762.02 needed for the 7 reserved motel rooms that weren’t cancelled. In summary, the 2022 All Class Luncheon had enough income to “break even”.
5. **Scribe/Website/Promo Code – Judy Roe** mailed out 48 thank you notes for the May scholarship donations that totaled \$979. This amount is less than the budgeted monthly amount of \$1500.

Jan Gerk was reminded that in order to add her as a Merchandise Co-Chair in the database, Jan needs to provide another email address.

HMD added the capability to add, activate, deactivate promo codes in the database. In addition, they added another membership status of ‘Free’ to various LLAA screens, the database, and reports. The promo code field is now available in the LLAA online signup form.

**These HMD efforts to add promo code to the membership signup form have reached the upper limit of 3 hours and the budgeted amount of \$300. The coding for the promo code in the membership renewal form was not completed. Other constraints to completing the coding for the renewal form (beyond time and cost) were listed.**

~~The coding for the promo code in the renewal form was not completed and the Board agreed with the suggestion from Jackie King and Judy Roe that due to constraints such as budget and time the promo code coding in the renewal form should be left as it is: if someone tries to use the promo code option in the renewal form an error message is displayed.~~

Several on the Board emphasized that ‘Free’ memberships should be primarily used to encourage recent LHS graduates to provide their contact information such as email address and join LLAA. It was also emphasized that the Board must approve the allocation of ‘Free’ memberships. ~~There was very little interest among this group of Board members to use the promo code/‘Free’ option for renewal of membership.~~

Judy reminded the Board that the proposal to add promo code/‘Free’ memberships to the signup and renewal forms (up to a cost of \$300) was approved by the Board earlier this year. **Here is a link to those Minutes: [click here](#)**

Judy reported that the current plan is to give 'Free' one year membership to the three 2022 LHS scholarship winners (who are 2022 graduates of LHS) and to the nine 2022 LHS graduates who completed a printed LLAA signup form. ~~The Board members accepted this plan.~~ **Adding these 'Free' memberships would be done manually by the Database Administrators using the existing administration screen.**

Judy Roe explained that LLAA **Database Administrators** (including herself and Linda Strock) are manually adding the names of the other LHS 2022 graduates to the database. The names of the graduates are derived from the LHS 2022 graduation program. Thanks to Verna Rossevelt for getting and sharing the graduation programs.

**Due to questions and concerns with regards to offering 'Free' membership renewals, the decision was to stop and leave the coding in the renewal form as is and no action was taken.**

6. **Scholarships and LHS Awards Event – Monika Lirio** The scholarship award event occurred on June 13<sup>th</sup>. The Scholarship Committee was given just 45 seconds to speak. Monika suggested that next year the Committee should study the award winners' biographies prior to this event. One award winner, Abigail Monroe Call did not attend. The other two 2022 LHS scholarship award winners who are LHS graduates are Enzo Oliver Burt and Lucy Annabel Laybourn. Note five scholarship awards were granted this year but just three are 2022 LHS graduates and the other two were granted awards via the lineal descendant qualification.

A mother and her daughter talked with the Scholarship Committee to protest the denial of a legacy scholarship award to the daughter. Unfortunately, the official rejection letter was not received due to an omission of apartment number in the address. The Scholarship Committee explained to the mother that the application form clearly states "In your own handwriting (350 to 500 words) include all the following" and "(Complete in BLACK OR BLUE INK ONLY- NO PENCIL.)" however the applicant had instead typed her response and the award was denied because the applicant did not follow directions.

7. **LHS Sports Awards – James Raptis** (not present, wife has COVID)
8. **LHS Senior Brunch – Verna Rossevelt** The LHS Senior Brunch was held on Thursday, June 16<sup>th</sup>. Four Board members attended: Jeff Taylor, Monika Lirio, Verna Rossevelt, James Raptis. Nine graduates completed the printed LLAA signup form but there were no orders for engraved pavers. They may send an email to these nine graduates later to see if any would agree to be the Class Rep for 2022. Monika Lirio sat with the LHS 2023 Student Body President, Kion Eslamy.
9. **Historian/Archivist – Verna Rossevelt** ([click here for detailed report](#))

#### E. Unfinished Business

1. **Invest in CD – Lynne Emmons** She recommended that the CD investment should be delayed because interest rates are still going up. The Board accepted this recommendation.

#### F. New Business

1. **Lynne Emmons** heard about an alumni named Bonnie from the class

of 1938 or 1939 who may be a good source of memories for the next Totem II. Monica offered to run queries in the database to find Bonnie's full name and contact her.

2. Wally Green mentioned his class may wish to have their next reunion at LHS and he wondered if it is ok for him to contact the school: the response was yes. Verna Rossevelt advised Wally to talk with the current LHS Administrative Secretary Rebekkah Madden ([rjmadden@seattleschools.org](mailto:rjmadden@seattleschools.org)). Miste Chandler is no longer the Administrative Secretary. She has moved to LHS Registrar position.

**MARK YOUR CALENDAR**

**NEXT MEETING Saturday, September 17<sup>th</sup>, 2022 10AM**

*Respectfully Submitted,*

*Judy Armstrong Roe '64, LLAA Recording Secretary*